

Curriculum Board Meeting Minutes

Meeting Date: July 18, 2022

Attendance

✗	Yes		No	Norrell, Dr. Jennifer
	Yes	✗	No	Campbell, Dr. Lori
✗	Yes		No	Dallacqua, Dr. Lisa

	Yes	✗	No	Miller, Ms. Avis
✗	Yes		No	Hatchett, Ms. Kimberly
✗	Yes		No	Sifuentes, Mr. Juan

Dr. Dallacqua opened the meeting at 6:02 p.m.

I. Rollins Elementary School Continuous Improvement Plan

Presenters: Ms. Magaly Martinez

- Principal Martinez presented Rollins School Continuous Improvement Plan.
- Goal I: **By Winter of 2022, 60% of all students would meet or exceed their targeted growth goals as measured by MAP Mathematics and MAP Reading.** The team shared their fall to winter NWEA MAP Assessment growth chart, Language Arts Kindergarten in English and Spanish exceeded their projected goal. The methods used throughout the 21-22 school year to assist with the expected growth goal includes:
 - Grade level teams administered Common Formative Assessments (CFAs) on a regular basis, at times they created their CFAs
 - Analyzed CFA and MAP data
 - Provided small group support during guided reading and WIN
 - Utilized MTSS framework to provide reading interventions
- Rollins Elementary action steps for the 22-23 school year:
 - Monitor administration of Common Formative Assessments to ensure they are rigorous and aligned to essential standards
 - Emphasis on regular data analysis along with involving students in the assessment process
 - Utilize team planning / PLC process to ensure WIN time is used to target skills in need of re-teaching and/or advancement
 - Ensure Tier I supports are implemented with fidelity and that Tier II and Tier III interventions are matched to student need.
 - Monitor and provide additional support and professional development to specific grade level teams and teachers
- Dual Language Monitoring and Implementation:
 - Professional development, training, and support provided for teachers at meetings, PLCs, and school improvement days.
 - Additional support and modeling provided by instructional coach
 - Reserve time during teacher planning to ensure implementation
 - Monitoring visits conducted via classroom walkthroughs by building and district leaders in addition to those conducted with our consultant Dr. Mercuri.
 - Feedback provided to teachers based upon rubric / classroom visits.
- Goal II: **Rollins School will maintain an average daily attendance of 95% for the 2021-2022 school year.** Rollins has an average of 92% for the 21-22 school year. Action steps for attendance goal:
 - Daily and weekly monitoring by attendance team

- Daily attendance calls to parents of absent students
 - Attendance data regularly shared with students, teachers, and parents
 - Parent Liaison calls to remote students to ensure login
 - Spirit Weeks, Weekly Raffles, and ABC Countdown
 - Met and worked with Truancy Liaison and ROE
 - Individual letters, text messages, and meetings with parents
- **Goal III: By May of 2022, Rollins will have a reduction of 10% in Office Discipline Referrals (ODRs) by implementing SEL support.** Rollins met and exceeded their goal. Strategies used to achieve this goal:
 - Classroom teachers dedicated 30 mins/day to SEL
 - Second Step & Morning Meetings
 - Positive Behavior Intervention and Supports (PBIS) universal plan school-wide: Be Respectful, Be Responsible, Be Safe
 - Cougar Paws- class & individual (blue & yellow)
 - Paw Store
 - Students were screened w/ Behavioral and Emotional Screening System (BESS)
 - Utilization of MTSS framework for SEL/Behavior interventions
 - Check In/Check Out (CICO)
 - Meetings with student, parent, administration, and teacher

II. Krug Elementary School Continuous Improvement Plan

Presenters: Ms. Carol Mertes

- Due to the retirement of Ms. Conrad, Principal at Krug Elementary, the presentation was share with the committee for review, and Instructional Coach Ms. Mertes attended the meeting to answer any questions the committee had regarding Krug Elementary School's Continuous Improvement Plan. No questions were asked.

III. Gates Elementary School Continuous Improvement Plan

Presenters: Mr. Isaias Martinez & Ms. Lana Gundy

- Principal Martinez and Assistant Principal Gundy presented Gates School Continuous Improvement Plan.
- **Goal I: By Winter 2021, 60% of students will meet their projected growth in Reading and Math as measured by NWEA MAP.** The team shared their fall to winter NWEA MAP Assessment growth chart, currently Gates has a 36% growth in reading, 37% in reading in Spanish and 40% in Math. The methods used throughout the 21-22 school year to assist with the expected growth goal includes:
 - Quarterly incentives
 - Tracking Assessment Data in Grade Level Teams: [Common Formative Assessment Data](#)
 - Usage of Data Dash Board to monitor English Language Learners: [EL Data Analyses](#)
- **Goal II: Gates will maintain or exceed a 95% or above average daily attendance rate for the 2021-2022 school year.** For the 21-22 school year, Gates had an average of 94% attendance. Action steps for attendance goal:
 - Quarterly incentives
 - Attendance Mentors
 - Weekly meetings with the attendance team and truancy officer
 - Improved communication between home and school
 - Attendance data tracking

- Goal III: **By February 2022, all K-1 classrooms will have all Dual Language “Classroom Environment” components evidenced in their classrooms.** Gates achieved this goal having 100% implementation of Dual Language Evidence in February 2022.

IV. FY23 Assessment Calendar

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared the FY23 Assessment Calendar.

V. Bridges Intervention Materials for Elementary Schools

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared a brief presentation of the Bridges Math Materials proposed for the tier 3 intervention resource for elementary math interventionists beginning this fall. We will utilize AimsWeb progress monitoring system to capture data on our student response to this intervention.
- This program is provided in both English and Spanish to fit with our dual language needs. The sessions are designed for thirty minutes of instruction that includes warm up with some sort of activity or game along with guided practice to help improve student fluency. The program contains a step-by-step teacher lesson plans along with the manipulatives for the activities, games, assessments, and access to the Bridges Educator Site that has a robust archive of digital and printable resources for teachers and students.
- The total cost to provide each math interventionist with the Bridges Intervention Kits is \$34,496.80.
- A motion requesting board approval was presented at the July 18, 2022 Board of Education Meeting.

VI. Discipline Improvement Plan

Presenter: Dr. Jennifer Norrell

- Dr. Norrell shared with the committee the memo regarding the Discipline Improvement Plan that it is required by the state for school districts in the top 20% of exclusionary discipline practices as its relates to suspensions and expulsions. Based on the 2016 data, ISBE identified East Aurora School District as being in the top 20% for exclusionary discipline practices relating to out of school suspensions. Dr. Campbell initiated the process convening a committee to create the discipline plan and we will invite certified staff to be a part of the development of the plan to assure the best practices as its relates to suspensions.
- In preparation for the meeting, Dr. Dallacqua compiled suspension data for the 19-22 school years to determine the district suspension trend, back to 2016-2017 the suspension rate was at 14% in the district, for the 18-19 school year we went down to 11.8%, 19-20 to 8.4%, 20-21 was not attendance year due to the pandemic and lastly for the 21-22 school year 9.4%, which is tremendous in lieu of the social emotional challenges all across the state. Forthcoming, we will be presenting the committee, the plan for you review and approval in the August Curriculum Committee Meeting.

VII. Student Support Coordinator Position

Presenter: Dr. Jennifer Norrell

- Dr. Norrell shared with the committee that the state of Illinois Public Act 102-199 requires that school districts appoint an employee to act as a DCFS liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Department of Children and Family Services. Additionally, this position will serve to ensure compliance with all McKinney Vento mandates. This position will support and collaborate with

district personnel and state agencies (i.e. DCFS) to ensure full implementation of state mandates. This position will provide effective, comprehensive, and broad-based support to district schools and identified state agencies to meet state requirements.

- A motion requesting board approval will be presented at the August 1, 2022 Board of Education Meeting.

VIII. Leveled Libraries K-5/Assessment Kits

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua presented the guided reading materials that are needed for dual language students. The first proposed is the Benchmark Assessment System, otherwise known as the BAS kits from Fountas and Pinnell. These assessment kits are used to describe student's reading behaviors, their fluency and comprehension profiles. The kits come in both English and Spanish, supporting our dual language program. The second item proposed is the guided reading libraries that includes, paired texts, meaning a blend between informational and literary texts. The libraries have lesson plan cards and vocabulary starters for teachers to use with students, along with additional teaching supports online.
- The final piece of this proposal are the kits that come from Biliteracy Para Todos (Biliteracy for all) that explicitly teaches cross linguistic connections and the preview-view-review strategies within the context of guided reading. These kits provide an added layer for developing the literacy of our students in their L2. These kits will be utilized beginning with 2nd grade during the language workshop of our dual language schedule.
- Dr. Dallacqua shared a breakdown of the costs for the updated assessment kits, guided reading libraries, cross linguistic and preview-view-review kits, along with a plan for year-long professional development for every K-5 teacher in the district.
- The total cost of the guided reading proposal is \$2,811,761.81. This will be paid for from ESSER III funds.
- A motion requesting board approval was presented at the July 18, 2022 Board of Education Meeting.

IX. EAHS Career Readiness Plan

Presenter: Mr. Asa Gordon

- Mr. Gordon shared with the committee, "EA is in negotiations with community partners that reached out to the district to see how they could get involve in connecting and networking with our students. The district proposal is to develop an opportunity for students to meet with these local companies and they can help students to get an internship or a job, and we will call it "Get A Job Wednesdays." The district has sent the initial proposal to these companies to review, and we are waiting for their feedback."

X. Hapara Classroom Management Software

Presenter: Mr. Andrew Allen

- Mr. Allen provided an overall description of the Hapara Classroom Management. Main features of the platform:
 - Content filter for safe digital learning
 - Teacher Dashboard to assist with classroom management in a 1-1 environment
 - Pre-Defined workspace for students where a teacher can assign resources, goals, rubrics, forms and quizzes.

- The pilot program started in April at Johnson Elementary School and expanded towards the end of April to include Simmons Middle School. The feedback from the teachers has been phenomenal.
- Hapara would be used in 6th-12th classrooms including Magnet Classrooms at Johnson and Fred Rodgers. A 1-Year contract for services would be \$72,964, and would reduce our current filtering software iBoss at a savings of approximately \$12,000 per year and the annual Technology Software Budget would fund the project.
- A motion requesting board approval will be presented at the August 1, 2022 Board of Education Meeting.

XI. Grading for Equity Update

Presenter: Dr. Jennifer Norrell

- Dr. Norrell provided a brief update in the grading for equity process. "One of the curriculum writing projects this summer includes teachers in grades K-12 grade. Teachers completed professional development through a book study, reading and discussing Joe Feldman's "Grading for Equity" book. Moving forward to next year, we are focusing on equity through action, and we want to identify what the barriers are for student success and how we can correct those. We want to examine how are we grading, and what goes into grading. To be able to have a group of committed professionals to spend this entire summer, who are willing to engage in a dialogue about grading practices is essential. We must look at the must current research to improve our grading practices. We will be bringing back to the board for approval a grading scale that will place our traditional grading scale with a 0 to 4 grading scale."

XII. FY23 Enrollment Projections and Registration Status Update

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared FY23 enrollment projections and registration status updates.
- Current FY23 projected enrollment is 12,342.
- Currently 88.37% of our families have completed registration, and 11.63% are working to bring in their missing paperwork before the start of school. Registration is busy with screening, bringing families in, and helping assist with any tech issues for uploading documents into the system. Our goal is to have 100% of our families registered prior to school starting. In August, we tend to experience a surge in enrollment, especially before school starts.

XIII. Old Business - None

XIV. New Business - None

XV. Public Comments – None

XVI. Adjournment- The meeting adjourned at 6:53 p.m.